

**Meeting of the Board of Health
St. Joseph County Department of Health
4th Floor, County-City Building
Council Chambers**

**June 21, 2023
4:30 p.m.**

Available by Zoom:

<https://us06web.zoom.us/j/81442698080?pwd=aHFaLlZCTnR4RFdiRm5rV2hxb21jUT09>

Meeting ID: 814 4269 8080

Passcode: 206238

One tap mobile

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I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the June 21, 2023.

Motion by _____ Seconded by _____ Vote _____

III. APPROVAL OF THE MINUTES

It is recommended the Board of Health members approve the minutes of May 24, 2023.

Motion by _____ Seconded by _____ Vote _____

It is recommended the Board of Health members approve the minutes of June 12, 2023 Special Meeting.

Motion by _____ Seconded by _____ Vote _____

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

23-43 Discussion and Vote on May 2023 Health Officer's Report

Emergency Preparedness

Environmental Health

Finance

Food Services

Health Equity, Epidemiology and Data (HEED)

Health Outreach, Promotion & Education (HOPE)

Nursing – Immunizations, Mobile Clinic & Public Health Nursing

Vital Records

Combined Unit Lead Report

VI. NEW BUSINESS:

23-44 Discussion and vote on opting into Senate Bill 4 (Governor's Public Health Commission) funding

23-45 Discussion and vote - Job Description – Community Health Worker Coordinator

23-46 Discussion and vote – Job Description – PT Public Health Coordinator

23-47 Discussion and vote – Job Description – PT Maternal Infant Health Coordinator

23-48 Updated Department of Health Organizational Chart

VII. GRANT REQUESTS:

- 23-49 Receive - Health Immunization CoAg
- 23-50 Receive - Health PHEP
- 23-51 Receive - Health Crisis CoAg

VIII. OLD BUSINESS:

IX. BOARD NOTIFICATIONS:

- 1. Hirings: None
- 2. Resignations:
 - Tracina Chism-Fikes, CHW – Safety PIN – 05/26/23
 - Cassandra White, Director of HEED – 06/02/23
 - Taylor Coats (Martin), Asst. Director of Health Equity – 06/02/23
 - Savannah Hardy, CHW – Lead – 06/02/23
 - Harrison Gilbride, Public Health Emergency Coordinator – 06/07/23
 - Clara Davis, CHW – 06/16/23
 - Sally Dixon, MIH Coordinator – 06/20/23
- 3. Retirements:
 - Pamela Thompson, Administrative Assistant, Environmental Health - 05/31/23
- 4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

The following statement provides guidance for the public comment portion of the meeting, as well as the expected decorum for all conversations during the meeting.

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

Public comment may be given in person. Input from the public can also be sent to the Board by mail or email via the St. Joseph County Department of Health.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

July 19, 2023 – 4:30 p.m. - Council Chambers, 4th Floor County City Building.

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.